

Florida Department of Education (FDOE) Updates

Bureau of Federal Educational Programs

2023 Florida Association of State and Federal Education
Program Administrators (FASFEP) Fall Forum

Orlando, Florida

September 2023





2023-24 Monitoring Plan: Purpose of Monitoring

- To ensure Local Educational Agencies (LEAs) are in compliance with all federal and state grant requirements
- Allow FDOE the opportunity to provide technical assistance to LEAs to meet their needs



2023-24 Monitoring Plan: Composite Score Risk Assessment

- Risk Assessment Data
- Feedback from Committee of Practitioners (CoP)
- Designation of Risk Score
- Risk scores will be used to determine which LEAs are selected for desktop or onsite monitoring.



2023-24 Monitoring Plan: Onsite Monitoring

- Preparation for Onsite Monitoring
- Onsite Monitoring Activities
- Post-Onsite Monitoring Activities



2023-24 Monitoring Plan: Desktop Monitoring

- Request for Documentation
- Request for Conference Calls or Virtual Meetings
- Preliminary Monitoring Report



Program Compliance Indicators: Common Program Compliance Items

- Stakeholder Consultation for Grant Application
- Property Equipment, Inventory
- **Records Retention**
- Required Written Procedures
- Compensation
- **Allowability of Cost**
- Financial Management
- **Procurement**
- Contracts
- Charter School Reimbursements
- **Supplement, Not Supplant**
- Common Federal Program Guidance
- Comprehensive Needs Assessment
- **Maintenance of Effort**



Program Compliance Indicators: Common Program Compliance Items (continued)

Records Retention

- Show the amount of federal funds
- How the LEA used the funds
- The total costs of federally supported projects
- Show compliance with program requirements
- Must maintain for a minimum of five years

Allowability of Cost

- Personnel, equipment, supplies, materials, tangible personal property, and utilities
- Utilized in accordance with the approved grant application
- Applicable to federal and state laws, regulations and rules



Program Compliance Indicators: Common Program Compliance Items (continued)

Supplement, Not Supplant

- Grant funds may not be used to take the place of, or supplant, other funds.
- Supplanting is presumed if any of the following is true:
 - A district uses federal funds to provide services that are required under other federal, state, or local laws.
 - A district uses federal funds to provide services that the district provided with non-federal funds in the prior year.
 - A district uses federal funds to provide services that the district would otherwise provide without federal funds.



Program Compliance Indicators: Common Program Compliance Items (continued)

Maintenance of Effort

- Per Pupil Allocation (PPA) or
- The aggregate expenditures of the LEA and state combined

Procurement Standards

- State procurement requirements, in accordance with Rule 6A-1.012, Florida Administrative Code
- Federal procurement methods and thresholds as established in the Uniform Grant Guidance



Program Compliance Indicators: Unique Program Compliance Items

Title I, Part A: Improving the Academic Achievement of the Disadvantaged

- Identification of Children from Low-Income Families (CLIF)
- Public School Eligibility Survey (PSES)
- Comparability
- Areas of Focus:
 - Parent and Family Engagement Funding=1-2% of funds (mandate)
 - Educational Services Funded at LEA Level=no more than 1% of funds (optional)
 - Financial Rewards and Incentives=no more than 5% of funds (optional)
 - Administrative Costs=no more than 10% of funds (state requirement)



Program Compliance Indicators: Unique Program Compliance Items (continued)

Title I, Part C: Migrant Education Program (MEP)

- Identification of Migratory Children
- Priority for Services (PFS)
- Migrant Parent Advisory Council (MPAC)
- Migrant Student Records Transfer
 - Migrant Student Information Exchange (MSIX)
- Continuation of Services



Program Compliance Indicators: Unique Program Compliance Items (continued)

Title I, Part D: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk

- Transitional Services
- Drop Out Prevention
- Students Support Systems



Program Compliance Indicators: Unique Program Compliance Items (continued)

Title II, Part A: Supporting Effective Instruction

- Funds are not used for classroom support
- Teacher, principal, and school leader recruitment
- Professional learning, retention, and class size reduction



Program Compliance Indicators: Unique Program Compliance Items (continued)

Title III, Part A: Language Instruction for Limited English Proficient and Immigrant Students

- Language Instruction for English Language Learners (ELLs)
- Professional Learning for Staff
- Required Administrative Costs=no more than 2% of funds



Program Compliance Indicators: Unique Program Compliance Items

Title IV, Part A: Student Support and Academic Enrichment (SSAE)

- Special requirements for LEAs receiving over \$30,000
- Administrative Cost and Restricted Indirect Cost
- Restrictions on Technology Purchasing



Program Compliance Indicators: Unique Program Compliance Items (continued)

Title V, Part B, Subpart 2: Rural and Low-Income Schools

- Allowable Activities=any activities allowed under Titles I-IV
- Rural communities with at least 20% CLIF



Program Compliance Indicators: Unique Program Compliance Items (continued)

Title IX, Part A: A Florida McKinney-Vento Program

- McKinney-Veto Homeless Education Liaison designated
- Children and youth experiencing homelessness identified
- Identification of barriers
- Collaboration with LEA, school staff, and community partners



Tangible Personal Property: Management

Required by F.A.C.:

- Identification number and description of item
- Physical location and name of custodian
- Number and description of components
- Name, make, or manufacturer and year and/or model
- Manufacturer's serial number and VIN (for vehicles)
- Data acquired and cost or value when acquired
- Method of acquisition

Required by UGG:

- Source of funding and percentage of federal participation
- Use of equipment



Tangible Personal Property: Disposition

- Items no longer needed for original program must be used for:
 1. Programs, projects, or activities the USED awarding agency sponsors;
 2. Programs, projects, or activities other USED awarding agencies sponsor; then
 3. Programs, projects, or activities other federal agencies sponsor.

- Retain property and equipment records for five years minimum



Laws

- Supplement, not Supplant
- Comparability
- Maintenance of Effort



Cost Principles

- Travel Reimbursement
- Contract Agreements
- Invoices
- Purchase Orders

Thank you!

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