

## **Local Educational Agency (LEA) Checklist for Ensuring Timely and Meaningful Consultation with Private School Officials**

Use this checklist to ensure that timely and meaningful consultation occurs between the local educational agency (LEA) and private schools in accordance with Section 1117(b) of the Elementary and Secondary Educational Act (ESEA) as amended by the Every Student Succeeds Act (ESSA).

<b>Items to Complete</b>	<input checked="" type="checkbox"/>
Did consultation meetings occur <b>BEFORE</b> the district made any decisions that affects the opportunities of eligible private school children to participate in programs under Title I, Part A?	<input type="checkbox"/>
Have consultations continued throughout the implementation and assessment of the services provided [Sec.1117 (b)(3)]?	<input type="checkbox"/>
At a minimum, did consultation cover the identified list of topics? (See Attachment A)	<input type="checkbox"/>
Were the results of the agreement transmitted to the ombudsman designated by the state to monitor private school student participation [Sec.1117 (b)(1)]?	<input type="checkbox"/>
Did the LEA maintain written documentation that included an option for private schools to indicate that meaningful and timely consultation has NOT occurred? [If documentation is not provided within a reasonable amount of time, the LEA forwards documentation regarding consultation it has or attempts at consultation that have taken place to the state educational agency (SEA)].	<input type="checkbox"/>
If an LEA disagrees with the views of private school officials regarding an issue of consultation, did the district provide in writing to such private school officials, the reason why it disagrees?	<input type="checkbox"/>
Did the LEA submit a plan to the SEA detailing the services it will provide under Title I, Part A? <i>The plan must include an assurance that the district will provide services to eligible children attending private schools, and will undertake timely and meaningful consultation with private school officials regarding such services.</i>	<input type="checkbox"/>