From Guidance to Practice

Equitable Services & ESEA Funding

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Purpose & Objectives

- Examine split funding equitable services between Titles I, II, IV
- Review funding of faith-based initiatives
- Discuss consultation requirements

The Issue

Title I Funds

- Unused private schools funds carry over to the next year for private schools
- Large equitable services roll forward may limit district roll forward

Titles II & IV Funds

- Per Federal guidance, unused funds return to overall pot
- State guidance may require unused funds to return to private schools

What We've Done

Split Funded Services

Expanded Current Services

Implemented New Initiatives

Split Fund Across Grants

Title I

Student Academic Support

Title II

Professional Development

Title IV

Enrichment & Student Support

Targeted Support

Assign participating private schools a Title I percentage based on eligible Title I students

Example:
Total Students – 408;
Title I Eligible – 62

$$\frac{62}{408} = 15\%$$

CNA

Identify the needs of the school based on data.

Comprehensive Needs Assessment

Please complete the statements below for the purpose of determining student and school needs for the 2026 2027 school year. The needs outlined below should align with your requested services under Titles I, II and/or IV. All Request For Services will be checked against the Needs Assessment to ensure proper alignment. Feel free to contact your Specialist if you have any questions.

Thank you for all you do to support the private school students in Palm Beach County!

School Needs	
Identify the needs of your school. Consider evaluating the trends and patterns observed in student academic data, student discipline records, and teacher & leadership evaluations. What are the important trends and patterns that will support the identification of student, teacher, and leader needs?	
Student Performance/ Academic Achievement	
Student Skills for Learning & Life	
Teachers and School Leaders Professional Development	

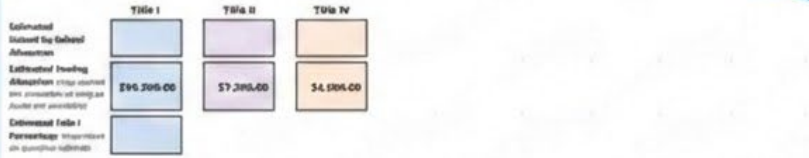
Strategic Activities	
After identifying school needs, determine the school plan to address those needs in order to improve student achievement and teacher effectiveness. What initiatives may be put in place in order to improve student, teacher, and school leader performance?	
Student Performance/ Academic Achievement	
Student Skills for Learning & Life	
Teacher and School Leader Professional Development	

Identification of Needs Example

School Needs	
Identify the needs of your school. Consider evaluating the trends and patterns observed in student academic data, student discipline records, and teacher & leadership evaluations. What are the important trends and patterns that will support the identification of student, teacher, and leader needs?	
Student Performance/ Academic Achievement	Recent assessment data indicates that 58% of students in grades K-5 are performing below grade level in reading, with the largest gaps in phonics, fluency, and reading comprehension. While overall math performance is stronger, 4th and 5th grade proficiency rates are lower (approximately 52% proficiency) compared to K-3 (around 68%) particularly in multi-step problem solving and mathematical reasoning. These trends indicate a need for targeted literacy interventions across grade levels and additional math support in upper elementary grades.
Student Skills for Learning & Life	Behavior and classroom observation data show that approximately 35% of students demonstrate challenges with sustained attention, task completion, and academic confidence, particularly during literacy instruction. Teacher feedback and student surveys also indicate that many students lack perseverance when tasks become challenging and show low academic self-esteem. These patterns highlight a need for explicit instruction in social-emotional learning, goal setting, and strategies that build student confidence and engagement in learning.
Teachers and School Leaders Professional Development	Teacher evaluation and walkthrough data indicate that approximately 40% of classrooms need additional support in implementing evidence-based literacy strategies, including explicit phonics instruction and differentiated reading groups. Instructional observations also show inconsistent use of data to guide small group instruction and intervention planning. These findings suggest a need for professional development in literacy instruction and ongoing coaching in instructional improvement practices and data-driven decision making.

Strategic Activities Example

Strategic Activities	
ARer identifying school needs, determine the school plan to address those needs in order to improve student achievement and teacher effectiveness. What initiatives may be put in place in order to improve student, teacher, and school leader performance?	
Student Performance/ Academic Achievement	Implement targeted literacy interventions across content areas to improve reading comprehension, vocabulary, and analysis of complex texts for students performing below grade level. Provide small group instruction and tutoring in reading and math, with a focus on muiti-step problem solving and algebraic reasoning, while using ongoing data monitoring to adjust support.
Student Skills for Learning & Life	Provide explicit instruction in executive functioning and study skills, including organization, time management, and goal setting to support student focus and task compietion. Integrate practices that build academic confidence, perseverance, and student ownership learning.
Teacher and School Leader Professional Development	Provide professional development in disciplinary literacy strategies to support reading, vocabulary development, and writing across content areas. Implement instructional coaching and data-driven planning practices to strengthen targeted interventions and improve instructional effectiveness across classrooms.



Request for Services

Identify services/resources that will help to meet those needs.

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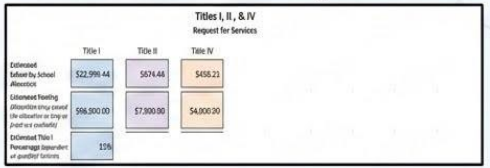
Request for Services

Submission Process

1. **Determine Needs & Resources:** Identify required resources/services for students.
2. **Communicate with Vendors:** Get cost estimates. **Note:** For conferences, include name, location, and registration cost.
3. **Add to Request for Services:** Input the item into the submission form.
4. **Final Submission Rule:** Only items in this request will be in the grant application. No exceptions.

Forms & Guidance

1. Allocation & Percentages Overview


Titles I, II, & IV
Request for Services

	Title I	Title II	Title IV
Estimated School By School Allocation	$22,999.44	$674.46	$458.21
Estimated Funding (Allocation may exceed the allocation or may be funded not eligible)	$98,500.00	$7,900.00	$4,900.00
Estimated Title I Percentage (dependent of qualified Students	15%		

2. Funding Rules & Split Funding

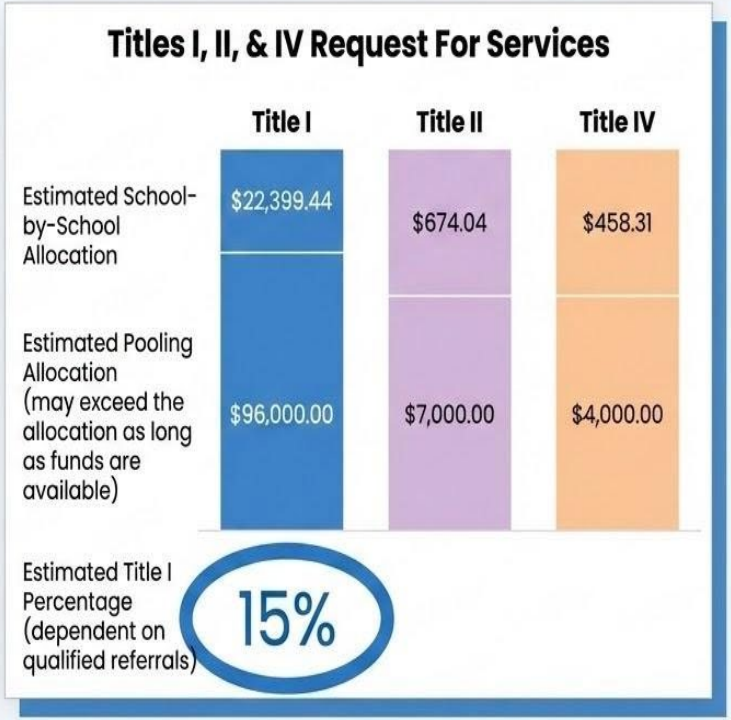
3. Request Submission Form

Priority Order	Title Request	How does this align to your CNA (select one?)	Title I Amount	Title II Amount	Title IV Amount
1		-			
2		-			
3		-			
4		-			
5		-			
6		-			
7		-			
8		-			
9		-			
10		-			

Request for Services

Estimated Title I Percentage

- Title I provides services and resources to eligible Title I students.
  - Students who meet the income and academic requirements.
- If a school implements a school-wide initiative that is supplemental, Title I will only cover the cost for the percentage of Title I students impacted.



Titles I, II , & IV

Request For Services

	Title I	Title II	Title IV
Estimated School-by-School Allocation	$45,000.00	$26,000.00	$13,000.00
Estimated Pooling Allocation *(may exceed the allocation as long as funds are available)*	$96,000.00	$7,000.00	$4,000.00
Estimated Title I Percentage *(dependent on qualified referrals*	15%		

Title I: How can Title funding help to support the activities listed in the CNA? List the expenses associated with the activity. ***Note:*** Title I funding can only support eligible Title I students and teachers of eligible Title I students. If you would like to implement a whole-school initiative, Title I will be able to cover the percentage of the cost for Title I students. In determining cost for Title I purposes, multiply the Title I percentage by the total cost of the activity; this amount is what will be covered under Title I.

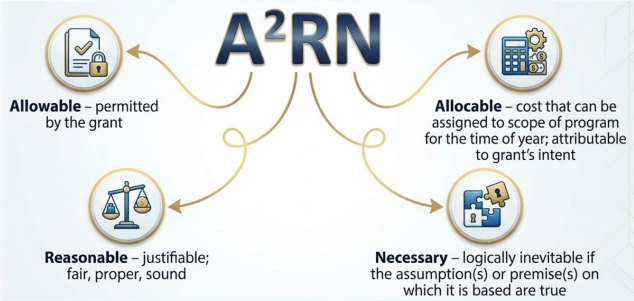
Title II: How can Title II funding help to support the activities listed in the CNA? List the expenses associated with the activity. ***Note:*** Title II funding is designed to provide professional development to teachers and school leaders. All teachers and school leaders qualify to receive Title II services.

Title IV: How can Title IV funding help to support the activities listed in the CNA? List the expenses associated with the activity. ***Note:*** Title IV funding can provide school-wide support for all students; all students qualify.

Split Funding: If the initiative impacts the entire school, it will need to be split funded. A portion of the cost will be covered up to your school's Title I percent, and the remaining balance will be split between Title II (PD) and/or Title IV. Please note that because a teacher has Title I student does not mean the initiative is automatically covered under Title I. If a majority of the teachers will participate in the intiative, then it will need to be split funded. The ultimate determination is the student impact and not the teacher impact.

Priority Order	Title Request	How does this align to your CNA (select one)?	Title I Amount	Title II Amount	Title IV Amount
1	IXL (K-5) Reading & Math - 55 licenses	Student Performance/Academic Achievement	$ 375.00		$ 2,125.00
2	FETC Conference - Orlando, FL, March 3-5, 2027 for 2 teachers. Reg cost ($899/person). Plus travel reimbursement	Teachers & School Leaders Professional Development	$ 450.00	$ 2,550.00	
3	Barnes & Noble (4-5 Graphic Novels) - 3 sets	Student Performance/Academic Achievement	$ 112.50		$ 637.50
4	LLI Guided Reading Literacy Set (Title I Students Only)	Student Performance/Academic Achievement	$ 6,000.00		
5	Lakeshore - Math Manipulative Sets (K-2) - 4 sets	Student Performance/Academic Achievement	$ 147.00		$ 833.00
6	History Miami Museum - 87 students - charter bus and admission costs	Student Performance/Academic Achievement	$ 450.00		$ 2,550.00
7	Professional Learning	Teachers & School Leaders Professional Development	$ 495.00	$ 2,805.00	
Total			**$ 8,029.50**	**$ 5,355.00**	**$ 6,145.50**

Important To Note



Requests in the CNA are **preliminary**

All activities must receive **final approval** based on allowability, allocability, necessity, and reasonability

Final approval is obtained by submitting a **Request Form**

SCENARIO: D4 LEARNING CENTER

The Principal at D4 Learning Center has a Title I percent of 47%. The school is requesting to purchase the following items in their CNA.

Request 1

Professional learning for two teachers to attend in Tampa, FL that total $3,500. The teachers will share their learning with the school staff to implement school-wide.

Request 2

A grade level field trip for 82 students at a total of $3,785.97 (40 students in the grade are eligible Title I students but only 15 receive instructional services)

Request 3

Elementary assorted music instruments to enhance its music program. A set of 25 jump ropes and 3 sets of sports balls such as soccer and football for more options during physical education.

Question 1: What funding source(s) would be used to approve this request?

Question 2: If multiple funding sources, what percentage should be paid from each Title grant?

SCENARIO: D4 LEARNING CENTER

The Principal at D4 Learning Center has a Title I percent of 47%. The school is requesting to purchase the following items in their CNA.

Question 1: Title I; Title II

Request 1

Professional learning for two teachers to attend in Tampa, FL that total $3,500. The teachers will share their learning with the school staff to implement school-wide.

Question 2: Title I - 47%; Title II - 53%

Question 1: Title I; Title IV

Request 2

A grade level field trip for 82 students at a total of $3,785.97 (40 students in the grade are eligible Title I students but only 15 receive instructional services)

Question 2: Title I - 40 eligible students; Title IV - remaining 42 students

Question 1: Title IV

Request 3

Elementary assorted music instruments to enhance its music program. A set of 25 jump ropes and 3 sets of sports balls such as soccer and football for more options during physical education.

Question 2: Title IV - 100%

Question 1: What funding source(s) would be used to approve this request?

Question 2: If multiple funding sources, what percentage should be paid from each Title grant?

EXPANDED CURRENT SERVICES

INSTRUCTIONAL SERVICES

- Added spring and summer tutorial (schools also have the option of hosting their own spring and summer tutorial)
- Fund the supplies/materials for instructional services
- Include teacher planning time for instructional services (15 minutes for every hour of instruction)

FAMILY ENGAGEMENT

- Summer Slide: increased per student amount
- Family Trainings: Activities to continue learning at home throughout the school year

Implemented New Initiatives

Mental Health Counseling

Provide support and resources for student well-being.

Academic Coaching

Personalize guidance to enhance learning strategies.

One-to-One Technology Initiative

Equip eligible Title I students with a digital device for learning.

McKinney-Vento Support

Set aside a line item to support students needing McKinney-Vento services.

Faith-Based Conferences

Faith-Based Conferences

- Allowed if secular, neutral, and nonideological content
- No religious content funded

To determine the cost

1. Teacher documents sessions attended

2. Review the agenda

3. Separate religious vs. secular activity

4. Determine % of time in secular sessions (total secular / total training)

5. Apply % against overall conference cost

SCENARIO: A1 SENIOR ACADEMY

Principal Thomas has the budget outlined in the table. He is currently requesting trainings that are in his CNA. All requests are supplemental. His school has a Title I percent of 67%, and all of his teachers have eligible Title I students in their class.

Request 1: Educational conference for his assistant principal that has religious components; Cost: $1,300 total; Travel Reimbursement: $580

Request 2: Staff training on small group instruction with a consultant for all of his teachers that will cost $1,500 and consists of three support sessions. All of the teachers have Title I eligible students.

Question 1: Is Request 1 allowed? If so, what percentage is covered?

Question 2: What funding source(s) would be used to approve this request?

Question 3: If multiple funding sources, what percentage should be paid from each Title grant?

Title I Budget		
Allocation	**Purchases**	**Balance**
$121,345.06	$28,797	$92,548.06
Title II Budget		
Allocation	**Purchases**	**Balance**
$24,786.92	$12,145.25	$12,640.75
Title IV Budget		
Allocation	**Purchases**	**Balance**
$7,311.95	$3,012.96	$4,298.99

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- **Request 2:** Staff training on small group instruction with a consultant for all of his teachers that will cost $1,500 and consists of three support sessions. All of the teachers have Title I eligible students.

Question 1: Is Request 1 allowed? If so, what percentage is covered? Yes; 31%

Question 2: What funding source(s) would be used to approve this request?

Question 3: If multiple funding sources, what percentage should be paid from each Title grant?

Title I Budget		
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$121,345.06	$28,797	$92,548.06

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Faith-Based K–12 Education Conference
Agenda

***Theme**: Educating with Purpose: Excellence, Integrity, and Faith in Action*

DAY 1: FOUNDATIONS OF PURPOSEFUL TEACHING

8:00 – 9:00 AM | Registration & Continental Breakfast

9:00 – 11:30 AM | Opening General Session

Called to Teach: The Intersection of Faith and Educational Excellence

Religious — This inspiring keynote sets the tone for the conference by exploring teaching as both a profession and a calling. Participants will reflect on how faith informs purpose, resilience, and commitment to student success.

11:30 AM – 12:30 PM | Lunch Break

12:45 – 2:15 PM | Breakout Session Block 1

1A. Data-Driven Instruction for Student Success

Secular 1.5 hours — Discover how to use student data effectively to guide instruction, monitor progress, and improve outcomes without overwhelming teachers.

1B. Restoring Teacher Wellness Through Faith and Balance

Focus on preventing burnout by incorporating spiritual practices, mindfulness, and sustainable work-life balance strategies.

1C. Integrating Faith Across the Curriculum

Learn practical ways to incorporate faith into subjects like math, science, and literacy while maintaining academic rigor.

1D. Classroom Management that Works

Explore evidence-based strategies for maintaining a structured, productive, and respectful classroom environment.

2:30 – 4:00 PM | Breakout Session Block 2

2A. Supporting Students with Learning Gaps

Understand how to identify unfinished learning and apply targeted strategies to help students regain skills and confidence.

2B. Literacy Across Content Areas

Learn how to embed reading and writing strategies into all subjects to strengthen comprehension and critical thinking.

2C. Teaching with Compassion: A Christ-Centered Approach

Religious — Explore how empathy, grace, faith, and compassion can transform classroom culture and student relationships.

2D. Technology Integration in K–12 Classrooms

Gain practical tools and strategies for using technology to enhance instruction and student engagement.

4:15 – 5:00 PM | Reflection & Closing Prayer

Religious — Participants reflect on key takeaways and identify practical strategies they can implement immediately.

DAY 2: APPLICATION AND IMPACT

8:30 – 9:00 AM | Morning Devotional / Reflection

Religious — A brief devotional or reflective session to center participants spiritually and mentally for the day.

9:00 – 10:30 AM | General Session

Excellence and Accountability in K–12 Education

Secular 1.5 hours — This session explores how educators can maintain high academic standards, use accountability systems effectively, and ensure all students are supported toward success.

10:45 – 11:45 AM | Breakout Session Block 3

3A. Building a Christ-Centered School Culture

Explore how school leaders and teachers can intentionally cultivate a faith-based environment that supports strong character, discipline, and purpose.

3B. Instructional Strategies for Struggling Learners

Learn targeted strategies to support students who are below grade level and close achievement gaps.

3C. Effective Assessment Practices

Secular 1hour — Understand how to design and use formative and summative assessments to guide instruction and improve learning outcomes.

3D. Strengthening Parent Partnerships

Learn how infusing the fruits of the spirit helps to build strong, positive relationships with parents to support student success both at school and at home.

11:45 AM – 12:45 PM | Lunch Break

12:45 – 1:45 PM | Breakout Session Block 4

4A. Supporting English Language Learners

Explore effective instructional strategies for helping multilingual learners succeed academically.

4B. Ethics, Integrity, Christian Principles, and Leadership in Education

Discuss how ethical decision-making, integrity, and Christian principles shape strong educators and leaders.

4C. Teaching Biblical Worldview in Modern Classrooms

Religious — Examine how to help students develop a faith-based worldview while engaging thoughtfully with contemporary issues.

4D. Project-Based Learning in K–12

Discover how to design engaging, real-world learning experiences that promote critical thinking and collaboration.

2:00 – 3:00 PM | Closing General Session

Empowered to Lead and Serve

Religious — This closing session encourages educators to leave with renewed purpose, practical strategies, and a commitment to both academic excellence and faith-driven service.

3:00 – 3:30 PM | Conference Closing & Send-Off

Religious — Final remarks, acknowledgments, and encouragement for continued professional and spiritual growth and collaboration.

Secular Hours

1.5 + 1.5+ 1

4

Total Training Time

Day 1: 7 hours

Day 2: 6 hours

13 hours

% Allowable

4 / 13

31%

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Question 1: Is Request 1 allowed? If so, what percentage is covered? Yes; 31%

Question 2: What funding source(s) would be used to approve this request? Request 1: Title II; Request 2: Titles I & II

Question 3: If multiple funding sources, what percentage should be paid from each Title grant? Request 1: Title II – 31% = $582.80 ($403 - Registration; $179.80 - Travel Reimbursement)
Request 2: Titles I – 67% = $1,005 & Title II – 33% = $495

Question 3

Request 1

Registration - $1,300 x 31% = $403
Travel Reimbursement - $580 x 31% = $179.80
Total - $582.80

Request 2

Title I: $1,500 x 67% = $1,005
Title II: $1,500 x 33% = $495

25

What if the funding request is for 100%

Consultation

Consultation Timeline

NOV-DEC

Participation Notification

- Send emails to all known private schools to explain equitable services and the process to participate
- Send follow-up email after two weeks
- Send certified letters to private schools who did not respond to the emails

- Winter Private School Advisory Council Meeting (PSAC):
  - provide detailed description of all Title grants
  - all private schools are invited to attend in order to learn more

JAN

CNA and Requests

- Private Schools Vendor Expo:
  - service providers present to private schools
  - private schools connect with vendors who can provide supplemental services

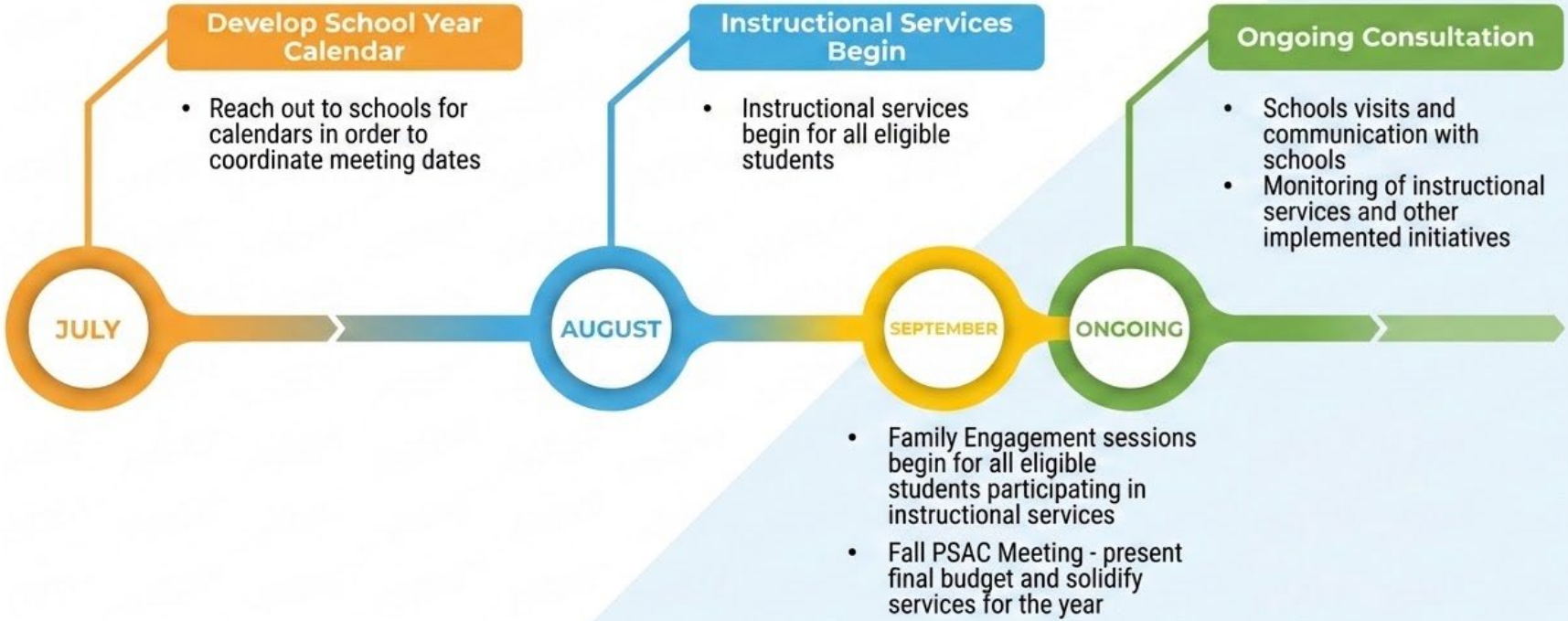
- Private schools start the CNA and Requests for Services process for next school year (Due in April)

MAR

Budget & Services Preparation

- Spring PSAC:
  - estimated private school allocation is shared
  - Review Service Delivery Plans and discuss activities for next school year

Consultation Timeline



Questions?

Contact Us

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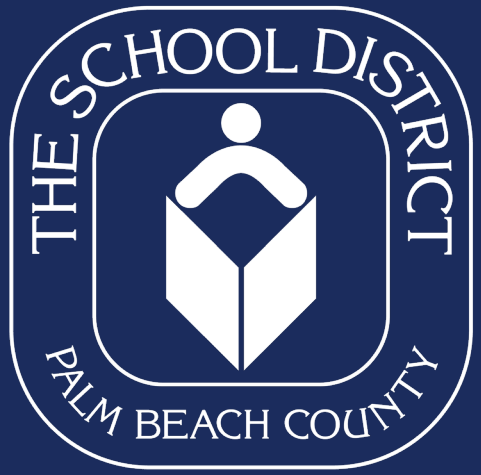

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