FASFEPA Fall Forum
Impact of Data on Federal Programs

Bureau of Federal Educational Programs Data Team

September 15, 2021

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

BFEP Data Team

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Topics for Discussion

- Data Collection
- Data Verification
- Data Reporting
- Data Implementation

Data Collection

- The Bureau of Federal Educational Program utilizes data collected during Surveys 2, 3 and 5 periods
- MIS/IS Staff can request reports (NWRDC CICS Student Component Menu / Option 26 – Reports for Request)
- SIS reports may be available for ongoing checks
- Data Quality Starts At The Source Not AT The Send

FDOE 2021-22 Survey Dates

Survey 2

- Survey Week: October 11-15, 2021
- Due Date: October 22, 2021
- State Processing: October 18 – **November 5, 2020**
- Final Update/Amendment Date: December 15, 2021

Survey 3

- Survey Week: February 7-11, 2022
- Due Date: February 18, 2022
- State Processing: February 14– **March 4, 2022**
- Final Update/Amendment Date: April 15, 2022

Survey 5

- Due Date: July 22, 2022
- State Processing: July 18 – **August 19, 2022**
- Final Update/Amendment Date: October 31, 2022

FDOE PK-12 Database Manuals

Florida Department of Education
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Why is the end of State Processing critical?

- Ad hoc requests
- Daily processing ends
- Preliminary recalibrated FTE files

Survey 2 – November 5, 2021

Survey 3 – March 4, 2022

Survey 5 – August 19, 2022

Discussion Question

Who do you contact for questions regarding the submission of survey data?

Data Verification

- Begin review process early
- Work with MIS staff throughout state processing
- Updates to data are made by submission of batch files
- Weekly verification reports are distributed via Listserv

2021-2022 Bureau of Federal Educational Programs - Survey Information

PROGRAM	**Survey 2** **Survey Week:** October 11-15, 2021 **Due Date:** October 22, 2021 **State Processing:** October 18 – November 5, 2021 **Final Update/Amendment Date:** December 15, 2021	**Survey 3** **Survey Week:** February 7-11, 2022 **Due Date:** February 18, 2022 **State Processing:** February 14 - March 4, 2022 **Final Update/Amendment Date:** April 15, 2022	**Survey 5** **Due Date:** July 22, 2022 **State Processing:** July 18 – August 19, 2022 **Final Update/Amendment Date:** October 31, 2022
Title I, Part A - Improving Basic Programs Operated by Local Educational Agencies	X	X	X
Title I, Part C - Education of Migratory Children			X
Title III - Language Instruction for English Learners and Immigrant Students	X		
Title IV, Part A - Student Support and Academic Enrichment		X	
Title V, Part B, Subpart 2 - Rural and Low-Income School Program			X
Title IX - Homeless Children and Youths		X	X

X	**= USES SURVEY FOR PROGRAM**

2021-22 SY BUREAU of FEDERAL EDUCATIONAL PROGRAMS - SURVEY INFORMATION

SURVEY #	SURVEY WEEK	STATE PRO-CESSING	FINAL UPDATE DUE DATE	IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATIONAL AGENCIES (TITLE I, PART A)	EDUCATION OF MIGRATORY CHILDREN (TITLE I, PART C)	LANGUAGE INSTRUCTION FOR ENGLISH LEARNERS AND IMMIGRANT STUDENTS (TITLE III)	STUDENT SUPPORT AND ACADEMIC ENRICHMENT GRANTS (TITLE IV, PART A)	RURAL AND LOW-INCOME SCHOOL PROGRAM (TITLE V, PART B, SUBPART 2)	HOMELESS CHILDREN AND YOUTHS (TITLE IX, PART A)
2	October 11-15, 2021	October 18 – November 5, 2021	December 15, 2021	* GEFE (F62801)-Lunch Status Data Quality Report (aggregate counts) * GQUH (F71251)-Title I Public School Eligibility Survey Data Report (5 -17 counts)	N/A	* GQMW (F70691)-English Language Learners by Grade by District Report * GQRB (F70803)- English Language Learners by ELL Codes by School & District Report * GQTC (F71152) LY-English Language Learners (Code LY) By Race and Gender by School and District Report * GQSI (F71092)-English Language Learners Error Report-Code LY * GQSI (F71238)-English Language Learners Error Report-Code LF	N/A	N/A	N/A
3	February 7-11, 2022	February 14 - March 4, 2022	April 15, 2022	* GQUH (F71251)-Title I Public School Eligibility Survey Data Report (5 -17 counts)	N/A	N/A	* GQUH (F71251)-Title I Public School Eligibility Survey Data Report (5 -17 counts)	N/A	* GQUT (F71267)-Homeless Record Counts Report
5	N/A	July 18 – August 19, 2022	October 31, 2022	* GQUW (F71270)-Title I, Part A Verification Report	* GQUV (F71269)-Migrant Record Counts Report	N/A	N/A	* Average Daily Attendance/Average Daily Membership by District Report This report is found on the FDOE website: http://www.fldoe.org/accountability/data-sys/edu-info-accountability-services/pk-12-public-school-data-pubs-reports/students.stml	* GQUF (F71244)-Homeless/Non-Homeless Evaluation Data Report * GQUI (F71252)-Homeless by Nighttime Residence, Unaccompanied Youth, Etc. Report * GQUT (F71267)-Homeless & Unaccompanied Youth Counts Report * GQVL (EDEN)-Homeless Monitoring Report

Discussion Question

Who do you contact for questions regarding issues with the verification files received during state processing?

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Data Reporting

LEA

- Data is reported to the Department by district MIS staff
- Automated Student Information Database System
  - Reporting Formats
  - Key Data Elements

BFEP

- Reports are received from EIS and PERA
- Reports are analyzed and then used for:
  - Program evaluation
  - Verification
  - Distribution
  - Internal/external data requests
  - Federal reporting

Data Reporting: Survey 2

Program	Reporting Format	Key Data Elements
Title I, Part A	Student Demographic Information Student Course Schedule	Lunch Status
Title III, Part A	Student Demographic Information Student Course Schedule English Language Learners Information Student End of Year Status	English Language Learners, PK-12 Immigrant Student Federal/State Project Type Federal/State Model

Data Reporting: Survey 3

Program	Reporting Format	Key Data Elements
Title I, Part A	Student Demographic Information Student Course Schedule	Lunch Status
Title IV, Part A	Student Demographic Information Student Course Schedule	Lunch Status
Title IX, Part A	Federal/State Indicator Status	Homeless Student, PK-12 Homeless Unaccompanied Youth

Data Reporting: Survey 5

Program	Reporting Format	Key Data Elements
Title I, Part A	Federal/State Compensatory Project Evaluation	Federal/State Project Type Federal/State Model
Title I, Part C	Federal/State Compensatory Project Evaluation Student Demographic Information	Migrant Status Term Federal/State Project Type Federal/State Model Migrant Priority for Services Migrant Referred Services Continuation of Services
Title V, Part B, Spt 2	Prior School Status/Student Attendance	Days Present, Annual Days Absent, Annual
Title IX, Part A	Federal/State Indicator Status Prior School Status/Student Attendance	Homeless Student, PK-12 Homeless Unaccompanied Youth Homelessness Cause Disaster Affected Student

Discussion Questions

1. What software does your district use for its student database?
2. How does your federal program verify its data submissions to FDOE?

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Data Implementation

- District Allocations
- Program Evaluation
- Federal Reporting Requirements
- Program Planning

Best Practices

- Develop a plan to review and verify data prior to it being transmitted to the department.
- Ensure data sent are aligned to your district's data.
- Request the changes or clarifications to your data by contacting your district MIS staff during state processing window.

Lessons Learned

- Know who to contact for resolutions.
- Report any inconsistencies you identify on your end.
- Review the Database Manual.
- Always ask lots of questions.

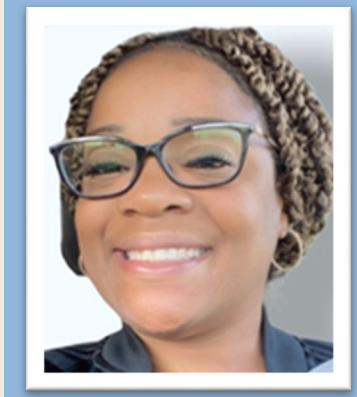
Resources

- Master School ID Database (MSID): Florida's public directory of all public PK-12 schools in the state and adult and technical schools operated by district school boards.
- Florida PK-20 Education Information Portal: The portal provides access to interactive reports that provide comprehensive and demographic information in various formats based on your interests in education-related data.
- Know Your Schools: Florida interactive education reports, including Florida Report Cards and ESSA information for state, districts, and schools.
- Automated Student Database Requirements: This document contains the required data elements, functions and timelines which each automated information system component must incorporate within its automated student information system.

NEW Bureau of Federal Educational Programs Data Webpage

- Data Request Form
- Survey Data One-pagers
- Program Specific Data Guidance
- Internal and External Data Resources

BFEP Data Team Contact Information



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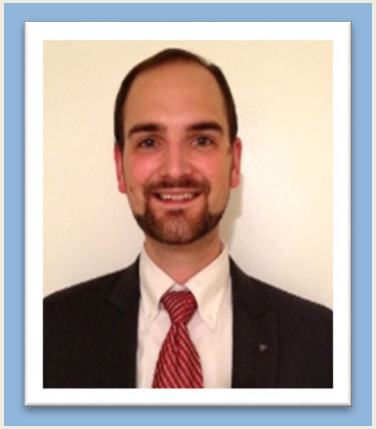

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