

# **Neglected or Delinquent Program Database Reporting and Evaluation**

Florida Association of State and Federal  
Education Program Administrators

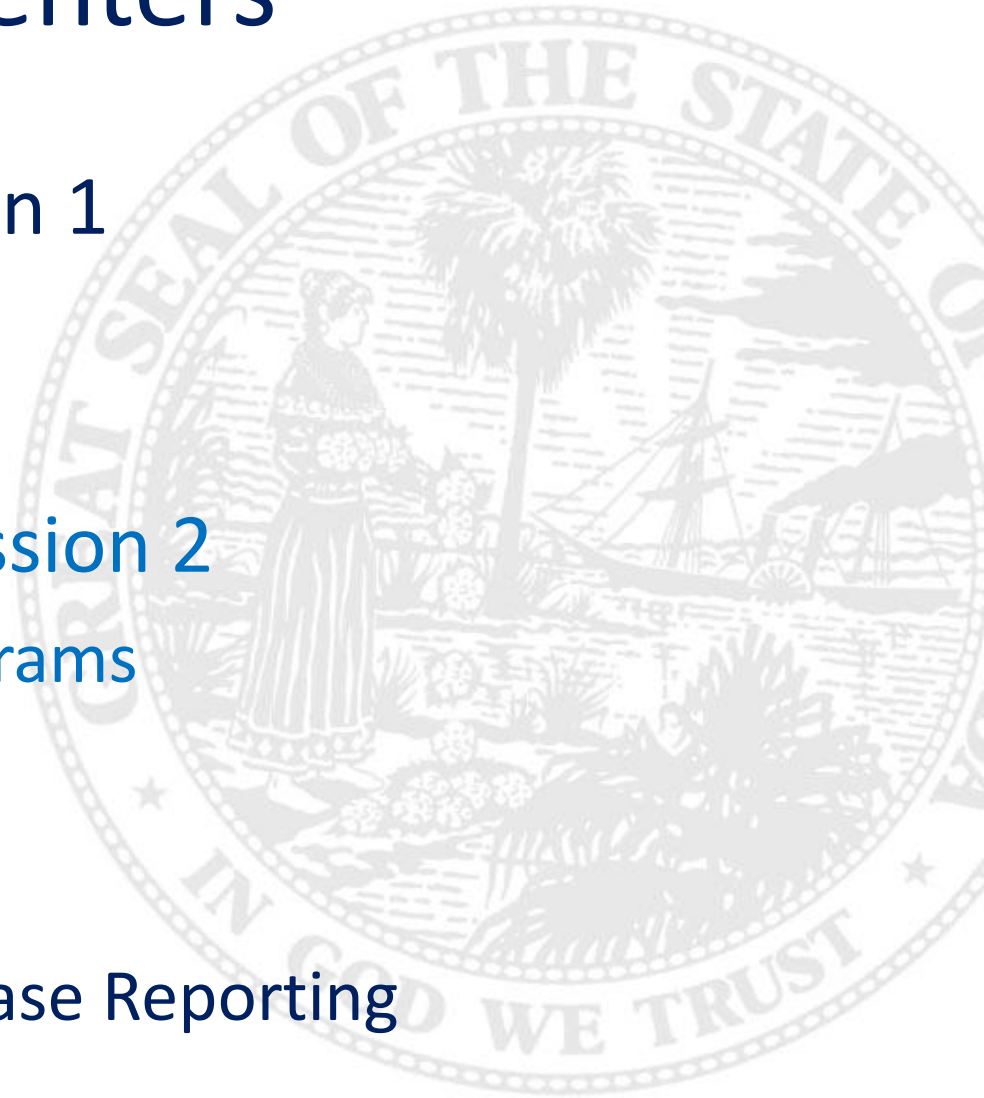
Spring Forum 2013

Tampa, Florida



# Presenters

- Melvin Herring Session 1
  - N/D Director
- Marixcia Chrishon Session 2
  - Office of Federal Programs
- Linda Fleming
  - PK-12 Student Data Base Reporting



# Program Area Contacts

- **Neglected or Delinquent**

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- **PK-12 Student Database Reporting**

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# Objectives

- Increase understanding when reporting data for N/D
- Discuss components of N/D program evaluation
- Recognize the importance and use of the data we report
- Share about data quality assurance tools
- Improve data quality

***THANK YOU!!!***

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***Because of you we have data!!***

But even more, thank you for your dedication and hard work to serve the students that your work impacts each and every day!!



# Two Reporting Survey Periods

- Survey 9
  - Due in early December
  - Short turn around time to report data for funding
  - Data are pulled the day after state processing!!
- Survey 5
  - Due in early August
  - Data used in program evaluation
  - Data used to report to the USDE
  - Data are pulled the day after state processing!!

# Survey 9

- ***Student Demographic Format***
- ***Data Element***
  - **Institution Number, Neglected/Delinquent**
    - Defined as the number assigned to the institution for N/D children in which the student resided or was served.
    - Up to three different institutions may be reported for one student.

# Institution Number, Neglected/Delinquent

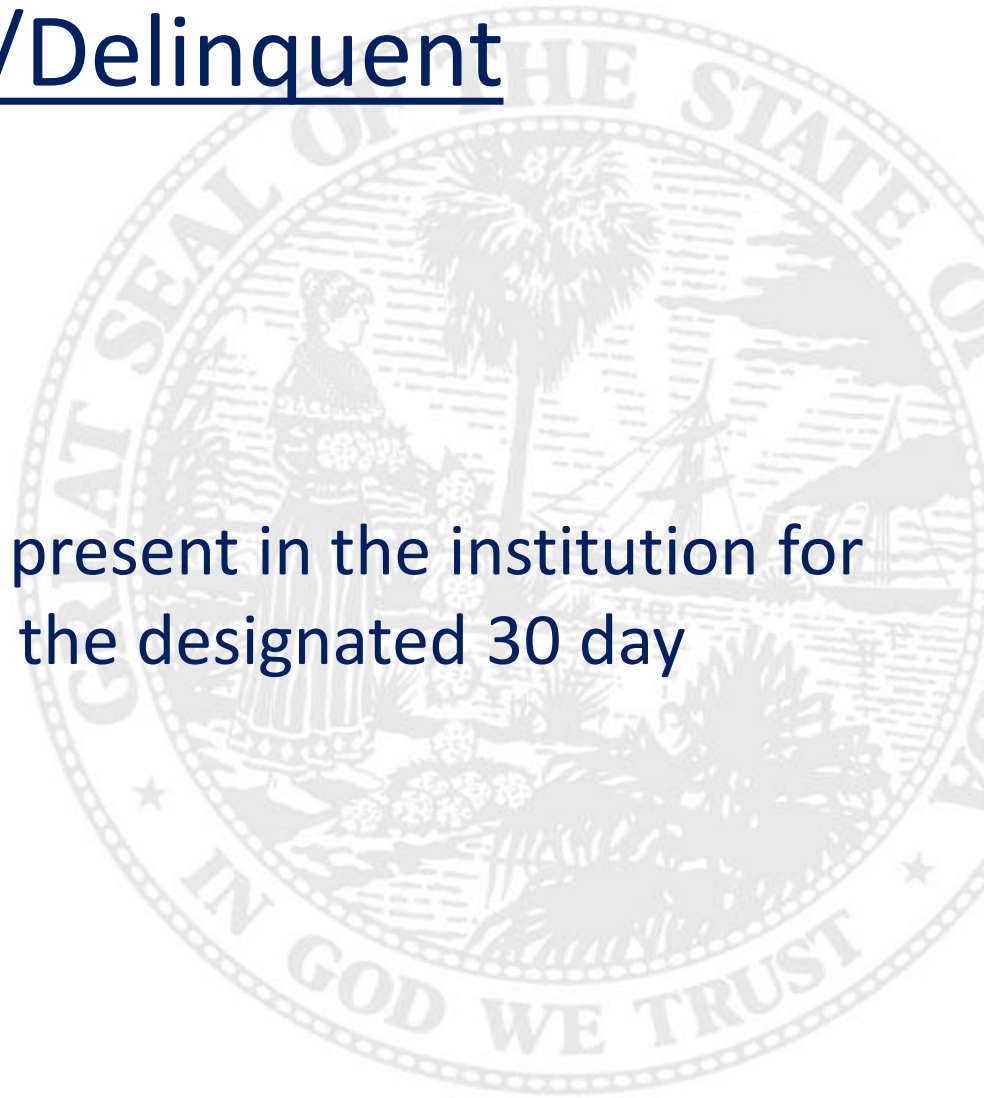
- **Report the school where the student is served:**
  - The state-assigned four-digit school number if the institution is a public school (MSID file) or
  - The district-assigned three digit number preceded by an 'A' if the facility is NOT a public school

This element applies to institutions for neglected or delinquent children as defined in Title I, Parts A and D of the Elementary and Secondary Education Act, as amended by Public Law 107-110.



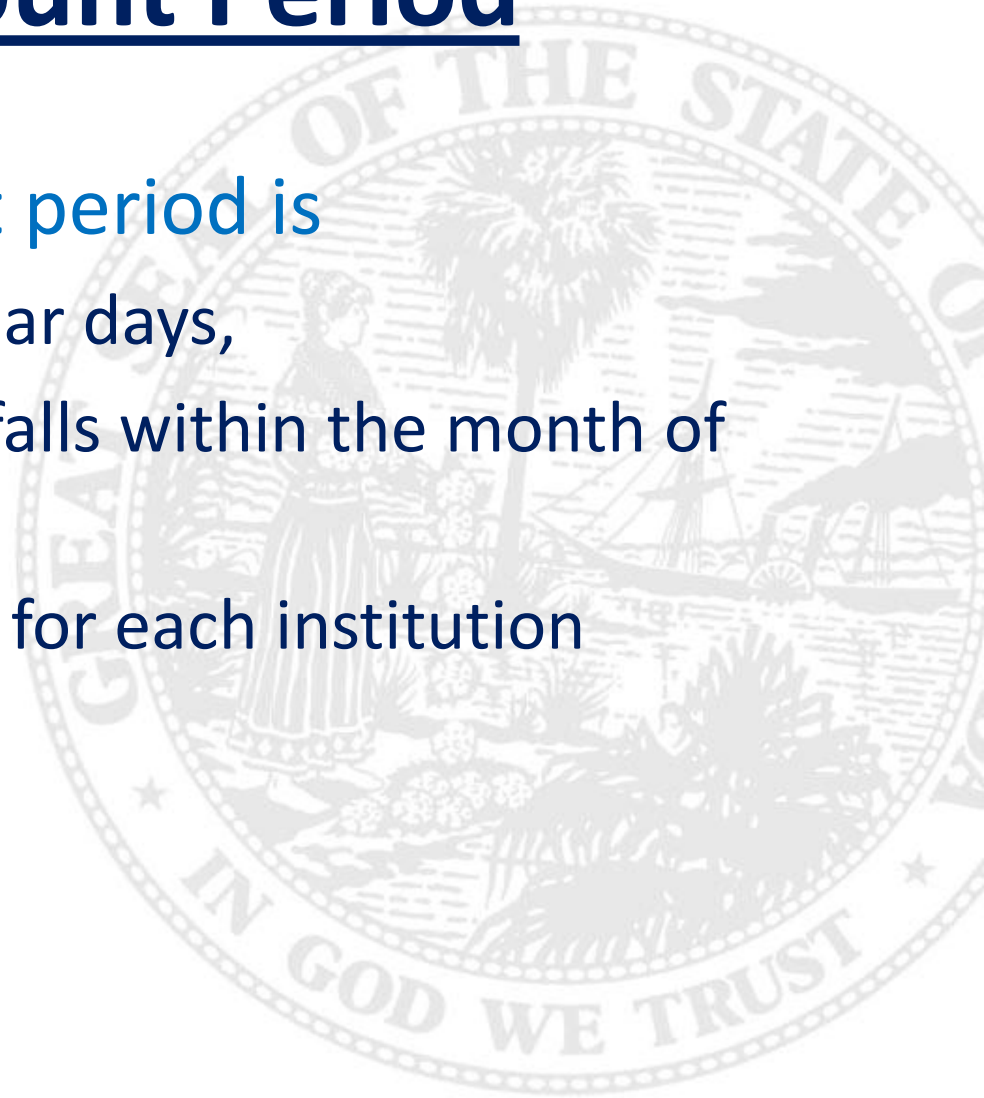
# Institution Number, Neglected/Delinquent

- Survey 9 - *Subpart 2*
- Report students
  - Ages 5-17 inclusive
  - Who resided in or are present in the institution for a least one day during the designated 30 day count period



# 30 Day Count Period

- *(Subpart 2)* The count period is
  - 30 consecutive calendar days,
  - at least one of which falls within the month of October, and
  - may be set separately for each institution



# Institution Number, Neglected/Delinquent

- Survey 9 - *Subpart 1*
- i.e. Washington Special or Adult Correctional
- Report Students
  - Who are under age 21
  - Received free public education provided by the state
  - Enrolled in a regular program for at least
    - 20 hours per week in the N/D institution or
    - 15 hours per week in an adult correctional institution

The average length of stay must be at least 30 days.

# ***Weekend / Holiday Reporting – Manual Survey***

**GOAL:** To accurately report the number of students in residential/delinquent programs arriving and leaving on the weekends or holidays that can not be captured by other means during the 30-day counting window determined by the LEA.

**Students who are reported in the PK-12 database where the weekend is part of regular weekday service WILL NOT be counted in this survey.**

# *Possible Scenarios*

## *Weekend/Holiday Reporting*

- Student arrives and leaves on a weekend or holiday during the 30-day counting window
- Student arrives on the last day of the 30-day counting window which falls on a weekend or holiday
- Student arrives mid-week and leaves the next day and then comes back on the weekend during the 30-day counting window



# ***LEA Requirements***

## ***Weekend/Holiday Reporting***

- Report the # of students served, in residential or delinquent programs, on the weekends or holidays who can't be entered into the student database during the 30-day counting period
- Authorization is required by the N or D Coordinator to confirm accuracy of data (signature verification)
- LEAs must maintain the list of students reported for the purposes of future monitoring by USDOE
- Protect the confidentiality of students reported

# 2012 WEEKEND/HOLIDAY COUNTS

## SURVEY 9

As of 1/10/13

LEA	Weekend Count	Holiday Counts	Total
St. Lucie	14		14
Brevard	31	4	35
Marion	5		5
Palm Beach	18		18
Pinellas	35		35
Orange	66	9	75
Union			
Volusia	3		3
<b>TOTAL</b>	172	13	185

# Survey 5

- **Student Demographic**
  - *Data element = Institution Number, Neglected/Delinquent*
- **Dropout Prevention Program Data Format**
  - *All applicable data elements that apply for students funded by Fund Source D*
  - *[http://www.fl DOE.org/eias/dataweb/database\\_1213/1213dppe.asp](http://www.fl DOE.org/eias/dataweb/database_1213/1213dppe.asp)*

# Survey 5 - Student Demographic Data Element *Institution Number, Neglected/Delinquent*

## Subpart 2

- Report students
  - Ages 5-17 inclusive
  - Who resided in non-school institution for N/D between July 1 and June 30

## Subpart 1

- Report students
  - Under age 21
  - Who resided in a state-operated residential delinquent program between July 1 and June 30

# *Survey 5*

## *Dropout Prevention Program Data Format*

Data elements of focus today:

- Dropout Prevention/Juvenile Justice Programs
- Pretest Outcome – Reading
- Pretest Outcome – Math
- Progress Level – Reading
- Progress level – Math
- Fund Source



# Survey 5

## Dropout Prevention Program Data Format

- Other data elements:
  - DOP Length of Prescribed Program  
[http://www.fl DOE.org/eias/dataweb/database\\_1213/115660.pdf](http://www.fl DOE.org/eias/dataweb/database_1213/115660.pdf)
  - Dropout Prevention Length of Program Participation  
[http://www.fl DOE.org/eias/dataweb/database\\_1213/115662.pdf](http://www.fl DOE.org/eias/dataweb/database_1213/115662.pdf)
  - Dropout Prevention Program Enrollment Date  
[http://www.fl DOE.org/eias/dataweb/database\\_1213/115675.pdf](http://www.fl DOE.org/eias/dataweb/database_1213/115675.pdf)
  - Dropout Prevention Program Withdrawal Date  
[http://www.fl DOE.org/eias/dataweb/database\\_1213/115685.pdf](http://www.fl DOE.org/eias/dataweb/database_1213/115685.pdf)

## *Data Element:*

### *Dropout Prevention/Juvenile Justice Programs*

- U = Educational Alternative Programs
- A = Disciplinary Programs
- P = Teenage Parent Programs
- D = Education Services in DJJ Programs
- R = Dropout Retrieval Programs
- E = Alternative to Expulsion Programs
- Z = Not Applicable

## *Data Element:*

### *Dropout Prevention/Juvenile Justice Programs*

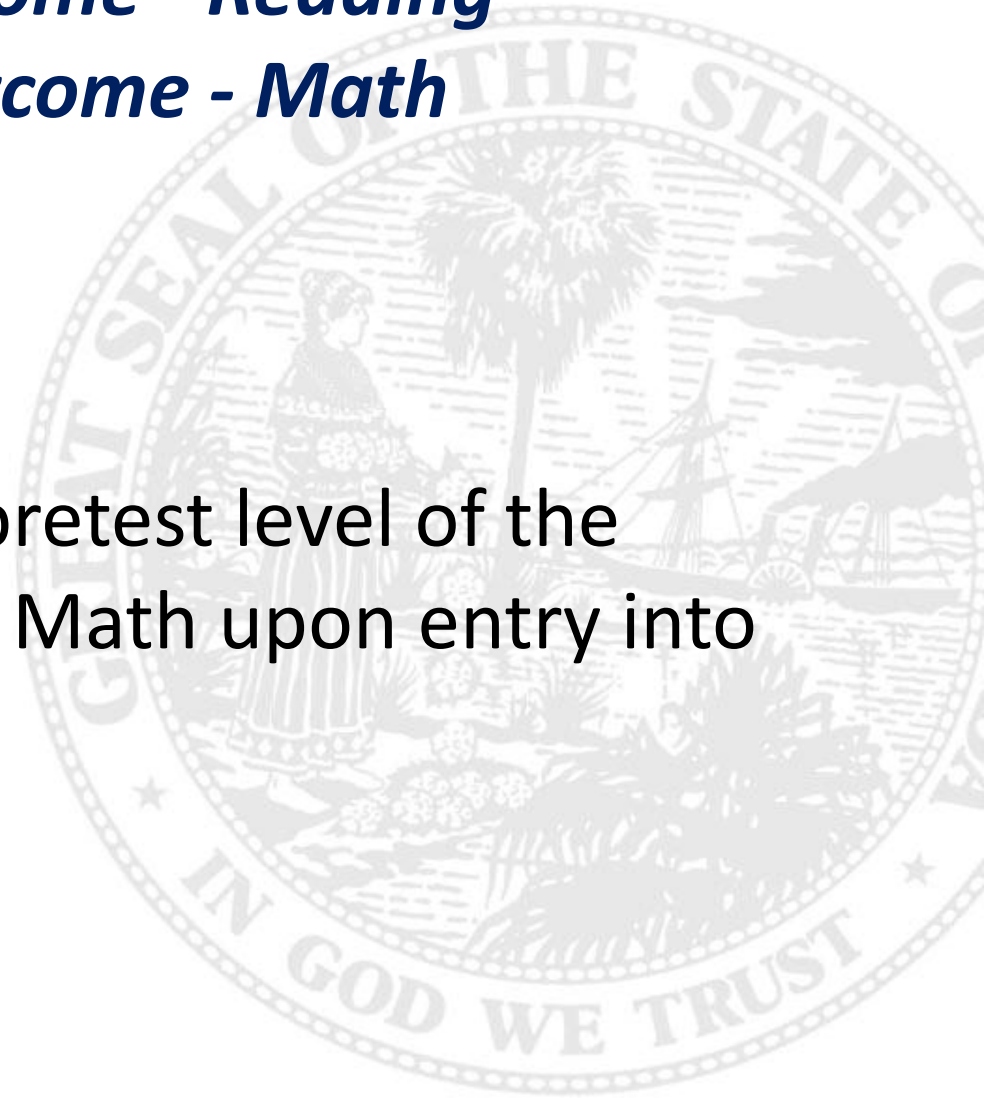
- N = Non-School Institution for Neglected or Delinquent Students

Defined in Title I, Parts A and D of the Elem. and Secondary Ed. Act, as amended by Public Law 107-110.

Refer to data element Institution Number, Neglected/Delinquent for clarification.

*Data Elements:*  
***Pretest Outcome - Reading***  
***Pretest Outcome - Math***

- Used to indicate the pretest level of the student in Reading or Math upon entry into the institution



## *Data Elements:*

### ***Pretest Outcome - Reading***

### ***Pretest Outcome - Math***

- A = Student tested below grade level upon entry
- B = The student tested at or above grade level upon entry
- Z = Not applicable
  - Also implied, the student was not tested or was not N/D.
  - **Code for students who were at the institution for fewer than 90 consecutive calendar days**



*Data Elements:*  
***Progress Level - Reading***  
***Progress Level - Math***

- Used to indicate the progress of the student in Reading or Math as indicated by pre and post test results
- Applicable for those who reside at a non-school institution for neglected or delinquent
- Apply code Z for students
  - in the institution fewer than 90 consecutive calendar days
  - who were not N/D

*Data Elements:*

***Progress Level - Reading***

***Progress Level - Math***

- C = negative grade level change from pre to post test
- D = no change from pre to post test
- F = improvement of up to one full grade level from pre to post test
- G = improvement of more than one full grade level from pre to post test
- **Code H = Student was not tested**
- Code Z = Not applicable for N/D students with less than 90 days or students who are not N/D

# ***Data Element: Fund Source***

- The source of the funds used to support the program in which the student participates
- Only two codes apply in DOP format.

## **CODES**

**D = Title I, Part D (applies in DOP Format)**

E = Title III, Part A

I = IDEA, Part B

**Z = None of the above (applies in DOP Format)**

# Data Element:

## Fund Source is in various formats

- ***NOTE: Students reported with***
  - **D** should be reported on the Dropout Prevention Program Data format,
  - **E** should be reported on the English Language Learners Information format,
  - **I** should be reported on the Federal/State Indicator Status format, and
  - **More than one code should be reported for a student, if applicable, each on the designated formats.**

# Data Element: Term

***Only 2 codes apply in DOP Program Data Format***

**3 = regular school year**

**S = summer (intersession)**

**Submit a separate record for each term in which the student participates.**



Multiple Records are reported in the  
Dropout Prevention Program Data Format –  
Survey 5

**Generate a unique record for:**

- each DOP, DJJ and/or N/D program
- at each school,
- for each term,

**in which the student  
participated.**

# Data Quality Assurance Collaboration and Training

- Plan and coordinate
- Annual training, at minimum, with new staff being trained upon hire
  - (Best to train annually and then review before each survey)
- Key players
  - District program managers
  - District MIS
  - School administrators
  - Data collection and/or entry staff
- Collect data as student enters, attends, tests & withdraws
- Use tools
  - Database manuals
  - Reports

# Know Your N&D Data

- Compare current data reported with data reported last year to see if there was a significant increase/decrease in the # of students reported.
- Meet with your contacts to discuss possible discrepancies that need to be addressed or and changes that may need to be made in the system.

# *PK-12 Student Information Database Manuals*

<http://www.fldoe.org/eias/dataweb/default.asp>

- Data Elements – codes and definition
- Data Formats – notes and list of elements
- Edits – (business rules) conditions or rules with which data must comply

# ***Data Quality Assurance - Survey 9***

- During survey processing, DOE Federal Programs Office provides weekly counts of program participants
- Reports for request (ask MIS to run):
  - **Student Demographic Reject Records (F60780)**
  - **Students in Institutions for Neglected/Delinquent (F70855)**
  - **Neglected/Delinquent (71230)**
  - **Demographic Data Original Format (F607750), also known as the O Report**



# Data Quality Assurance - Survey 5

## – Reports for request:

- Student Demographic Reject Records (F60780)
- Dropout Prevention Reject Records(F62244)
- Dropout Prevention Data in File Format (F62243O)
- Demographic Data Original Format (F60775O), also known as the O Report

# Survey 5 - 2012-13

**– Due Date:**

August 2, 2013

**– State Processing:**

July 29 – August 30, 2013

(Data are pulled at the close of processing)

**– Final Update/Amendment:**


February 28, 2014



# Survey 9 – 2013-14

TENTATIVE - UPON APPROVAL – **DRAFT**

- Due Date: December 11, 2013
- State Processing: December 2 - January 10  
**Data are pulled at the close of processing**
- Final Update/Amendment Date: Feb. 28, 2014



**N&D**

**TITLE I, PART D - EVALUATION**

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## No Child Left Behind Section 1431

Each State agency or local educational agency that conducts a program under subpart 1 or 2 shall evaluate the program, disaggregating data on participation by gender, race, ethnicity, and age, not less than once every 3 years, to determine the program's impact on the ability of participants —

- (1) to maintain and improve educational achievement;
- (2) to accrue school credits that meet State requirements for grade promotion and secondary school graduation;
- (3) to make the transition to a regular program or other education program operated by a local educational agency;
- (4) to complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected or delinquent children and youth; and
- (5) as appropriate, to participate in postsecondary education and job training programs.

Educational Achievement

Credit Accrual/Retrieval

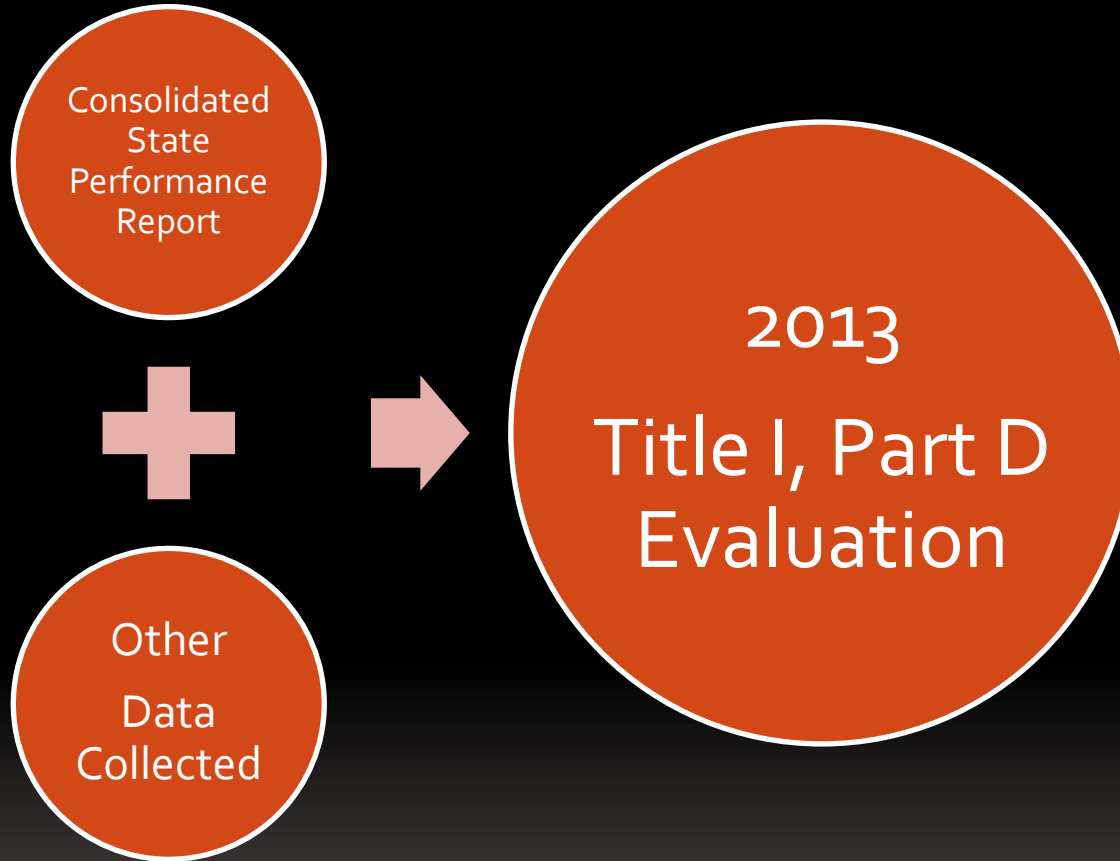
Transition

Post-Release

Postsecondary and Job Training



# 2013 EVALUATION DATA



# 2013 EVALUATION DATA

Data that will be used to evaluate the program's impact will include:

- Data submitted on Survey 5
- Other areas of DOE's Student Information System
- Outside data sources
- District input



# 2013 EVALUATION TIMELINE

## August

- Survey 5 data is collected
- Districts begin to collect evaluation data that cannot be collected in DOE's Student Information System

## October

- Survey 5 data is reviewed and corrected
- Data from other sources is collected
- District data is submitted to program office

## January

- Evaluations completed

# EDUCATIONAL ACHIEVEMENT Data

## Survey 5

- **Pre- and Post Testing**
  - Number of N&D Students Actually Assessed
    - Math
    - Reading
  - Actual Educational Achievement
    - Math
    - Reading

## District Input

- **Additional Assessments that are not represented in Survey 5**
  - Any verifiable data that is submitted by the district

# CREDIT ACCRUAL/RETRIEVAL

## Data

### Survey 5

- **Credit Accrual/Retrieval**
  - Number of N&D Students Who Attempt Credits Toward Graduation while in Facilities
  - Number of N&D Students Who Actually Attained Credits Toward Graduation while in Facilities

### District Input

- **Additional Credits Accrual/Retrieval Opportunities that are not represented in Survey 5**
  - Any verifiable data that is submitted by the district



# TRANSITION

Data

## District Input

- **Transition**
  - *Verifiable data that is submitted by the district*

# POST-RELEASE Data

## DOE's Student Information System

- **GED**
  - Number of N&D Students who earned a GED
- **High School Diploma**
  - Number of N&D Students who graduated

## Other Data Sources

- **Students who Obtained Employment upon leaving the N&D facility**
  - Number of students who have left the N&D facility and are identified in Florida's Department of Labor's database

## District Input

- **Additional Post-Release data that has not been DOE's Student Information System or Other Data Sources**
  - Verifiable data that is submitted by the district

# POSTSECONDARY Data

## Other Data Sources

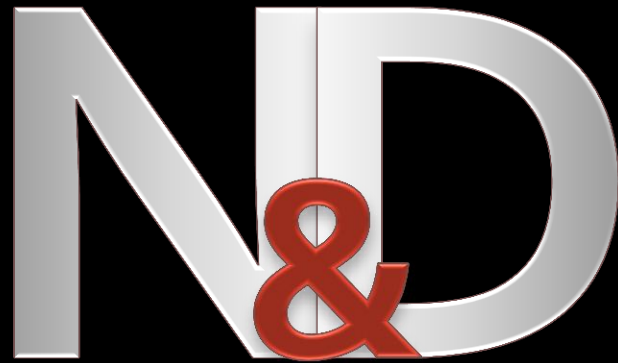
- **Community College Job Training Courses**
  - Number of N&D Students who enrolled in State Community College Job Training Courses
- **Postsecondary Education Enrollment**
  - Number of N&D Students who enrolled in State Community College
  - Number of N&D Students who enrolled in State College or University

## DOE's Student Information System

- **Local Educational Agency Job Training Courses**
  - Number of N&D Students who enrolled in Local Educational Agency Job Training Courses

## District Input

- **Additional Postsecondary data that has not been DOE's Student Information System or Other Data Sources**
  - Verifiable data that is submitted by the district



# TITLE I, PART D - EVALUATION

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