Title II, Part A:
Supporting Effective Instruction

Please pick up documents on back table (3 total).

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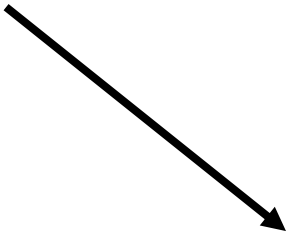
What Page Are We On?

When documents are referenced during this presentation, you can find page numbers for those documents at the bottom of the slides



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Application Due Date: May 31, 2018

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Submission Requirements

- LEAs must submit applications via email to Title2A@fldoe.org, in the following formats:
  - DOE100A: Microsoft Word
  - Program Narrative Application: Microsoft Word
  - DOE101 (budget form): Microsoft Excel

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Submission Requirements

- A paper copy of the DOE 100A with the original, ink signature of the superintendent must be mailed to the Office of Grants Management.
- The mailing address is at the top of the DOE100A form.

Applications cannot be approved in the program office until both the paper and electronic versions are received.

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Due Date vs. Data Release Date

- LEA concern: FSA scores for 17-18 will not be released to LEAs until after the application is due.
- Resolution: LEAs may use -
  - previous years' FSA data to examine trends;
  - a variety district-based data sources to measure student achievement;
  - any data sources included on pages 3-4 of the application (page 5 on TA document).

pages 3-4

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18-19 Title II, Part A Program Application

- Assurances – pages 1-2
- Needs Assessment – pages 3-4
- Strengths/Challenges – pages 5-7
- Prioritized Needs – page 7
- NEW ESSA Regulation Responses – page 8
- NEW Equitable Services Allocation – page 8-9
- Strategic Activities – pages 9-11

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Assurances

- Check assurance boxes to confirm the LEA's compliance with each item requirement.

☐The LEA, after timely and meaningful consultation, assures that it will provide the opportunity for equitable participation by private school educational personnel in the activities and services funded by this application and those schools have been so notified. Educational services or other benefits, including materials and equipment provided, shall be secular, neutral, and non-ideological, in accordance with section 2102(b)(2)(E) and section 8015.

☒The LEA assures that professional development activities authorized under Title II, Part A will coordinate with professional development activities provided through other federal, state and local programs, in accordance with section 2102 (b)(2)(F).

☒The LEA assures that the professional development activities have been developed with extensive participation of teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders, parents, community partners, and other organizations or partners with relevant and

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pages 1-2

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Needs Assessment

- To be eligible for funds, an LEA shall conduct an assessment of local needs.
- While it is not required to submit the needs assessment, it is required to complete one.
- Keep on file in the case of monitoring or an audit.

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Needs Assessment

- The needs assessment shall be based on various qualitative and quantitative data in the areas of student achievement, teacher supply, teacher effectiveness, and principal and other school leader effectiveness.

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Strengths/Challenges

- Based on the data collected and analyzed in the needs assessment, LEAs should look at trends to identify areas of strength and challenges related to the five categories.
- Responses should be a summary of the "big picture," but LEAs may choose to give detailed responses if they would like.

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pages 5-7

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Identify and Prioritize Needs

- Use the results from the needs assessment and the strengths/challenges to identify the greatest needs of the LEA.
- Two minimum; five maximum.

Overarching Need	Focus Area	Is the need trending better or worse over time?	Can cause(s) be identified?	Additional Considerations (optional)
The LEA will list a minimum of 2 overarching needs, determined as a result of the data review completed during the needs assessment.	*Choices include: (student achievement, teacher and principal supply, teacher and principal effectiveness, or other)*	*Choices include: (better or worse)*	*Choices include: (yes or no)*	*This section is optional, but LEAs may use this area to communicate any additional information to the state agency regarding the overarching need in the corresponding row.*

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NEW

ESSA Regulation Responses

- Two (2) questions have been added to fulfill ESSA requirements for subgrants to local educational agencies [section 2102(b)].
- Responses should include specific information explaining the process for **how** the LEA plans to execute the requirements outlined in each ESSA regulation question.

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NEW

Equitable Services Allocation

LEAs will fill in the boxes on the right-hand side of the provided chart.

Remember that "administrative cost" is the indirect cost rate dollar amount plus any portions of salaried positions related to the running/management of the grant.

Administrative costs do NOT include salaried positions responsible for the delivery of program activities or services.

Example of Formula to Determine Amount for Title II, Part A Equitable Services	
A. Number of Students	
A1. LEA Enrollment	
A2. Participating Private Schools Enrollment	
A3. Total Enrollment = A1 + A2	
B. Title II, Part A Allocation	
B1. Total LEA Allocation	$
B2. Administrative Costs (for public and private school programs)	$
B3. LEA Allocation Minus Admin Costs = B1 – B2	$
C. Per Pupil Rate	
C1. B3 divided by A3	$
D. Equitable Services	
Amount LEA must reserve for equitable services for private school teachers and other educational personnel = A2 x C1	$

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Strategic Activities

- For each activity, LEAs will provide:
  - A description of the activity
  - Name of person(s) responsible
  - Other programs or funding sources to be used for this activity
  - Intended outcomes or goals for the activity
  - Description of data sources used to measure the impact of activity

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Pro Tip! Strategic Activities – Description of Activities

- Each expenditure item on the LEA's budget form must be described within the program narrative application. The narrative must align with the budget.
- It is highly recommended that LEAs include corresponding budget line numbers with strategic activity descriptions.

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Pro Tip! Strategic Activities – Intended Outcomes and Goals

- Should be a "SMART" goal – specific, measurable, achievable, results-focused, and time-bound.
- Should match the activity.
  - Increasing % on the FSA is not appropriate for every activity.
- Not related to attendance, participation, completion, or satisfaction of participants.

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Pro Tip! Strategic Activities – Data Sources to Measure Impact

- Should be relevant to the activity and the goal.
  - For example, if the activity is about recruitment, the data sources used to measure the impact of the recruitment activity should be related to recruitment [not an unrelated data source, like FSA data].
- Should not be related to attendance, participation, or satisfaction of participants.

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Strategic Activities - Salaries

- There is now a separate box just for salaried positions within the strategic activity section.

NEW

Salaried positions funded by Title II, Part A:				
Description of Specific Positions	Person(s) Responsible	Other Programs or Funding Sources to be Leveraged (optional)	Intended Outcome or Goal (SMART goal(s) - specific, measurable, data-driven)	Description of Data Sources and Method(s) Used to Measure Impact of Position

If positions are fully funded (1.0 FTE), please also include a description of how this use of funds does not violate the "supplement, not supplant" assurance on page 2 of the application.

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Strategic Activities – Salaries

- For each position, please include:
  - The name of the position/title
  - How many of this position?
  - FTE numbers for each / total

For example:

One (1) Reading Coach @ 1.0 FTE

Three (3) Math Content Specialists @ 0.5 FTE each (1.5 FTE total)

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Strategic Activities – Salaries

- For each position, please include:
  - A position description/description of responsibilities for the person in this position.
  - If positions are fully funded (1.0 FTE), please also include a description of how this use of funds does not violate the "supplement, not supplant" assurance on page 2 of the application.

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Application Technical Assistance Document

- This document is intended to be used as an **optional** tool to assist LEAs in completing the Title II, Part A application, and provides additional guidance and resources to support districts at the various stages of the process. Completion of this document is NOT required.

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NEW

Application Technical Assistance Document

Starting on TA page 13

Information in *red italics* is designed as guidance.

TA page 21

Examples of strategic activities in correct format are included.

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DOE101 – Budget Form

- Please use Excel format.
- Provide a detailed narrative for each line item listed.
- There are examples on page 2 of the DOE101 budget form.
- More information on budget requirements will be available in the Grants Management breakout session.

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DOE101 – Budget Form

- **Salaries** - describe the type(s) of positions requested. Use a separate line to describe each type of position.
- **Other Personal Services** – describe the type of service(s) and an estimated number of hours for each type of position. OPS is defined as compensation paid to persons, including substitute teachers not under contract, who are employed to provide temporary services to the program.
- **Professional/Technical Services** - describe services rendered by personnel, other than agency personnel employees, who provide specialized skills and knowledge.
- **Contractual Services and/or Inter-agency agreements** - provide the agency name and description of the service(s) to be rendered.
- **Travel** - provide a description of each type of travel to be supported with project funds, such as conference(s), in district or out of district, and out of state. Do not list individual names. List individual position(s) when travel funds are being requested to perform necessary activities.
- **Capital Outlay** - provide the type of items/equipment to be purchased with project funds.
- **Indirect Cost** - provide the percentage rate being used. Use the current approved rate. (Reference the DOE Green Book for additional guidance regarding indirect cost.)

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Questions about the application?

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Equitable Services Review

Private Schools and Charter Schools

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Equitable Services: Private Schools Consultation

- In accordance with section 8501(c)(3), consultation must occur before the LEA and private schools make any decisions that affect the opportunities for eligible private school children, teachers and other educational personnel to participate in Title II, Part A programs.

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Equitable Services: Private Schools Consultation

- Pursuant to section 8501(c)(3), consultation should continue throughout the implementation and assessment of activities.
- These conversations should already be occurring with your private schools.

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Equitable Services: Private Schools Allocation

- Private schools should have equitable access to advance, preliminary, and final funds, just as the LEA does.
- When LEAs receive their 25% advance on July 1st, private schools should also have access to 25% of their allocation amount at this time.

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Equitable Services: Private Schools Allocation

- Once the LEA has an approved application, private schools should have access to their entire allocation amount, regardless of the status of the LEA allocation (preliminary allocations vs. final allocations).

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Equitable Services: Private Schools Allocation

LEAs should <u>not</u> withhold allocation amounts and access to funds from private schools at any time.

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Equitable Services: "Administrative Cost"

- Remember that "administrative cost" is the indirect cost rate dollar amount plus any portions of salaried positions related to the running/management of the grant.
- Administrative costs do NOT include salaried positions responsible for the delivery of program activities or services.

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Equitable Services: Roll Forward Funds

- To ensure that equitable services are provided in a timely manner, an LEA must obligate the funds allocated for equitable services under all applicable programs in the year for which they are appropriated (ESEA sections 1117(a)(4)(B) and 8501(a)(4)(B)).

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Equitable Services: Roll Forward Funds

- In extenuating circumstances only, if the private school has not utilized the contracted services, and this is confirmed through consultation, then the remaining funds would be deobligated and carried over for equitable services.

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Equitable Services: Roll Forward Funds

- Currently, the US Department of Education is working on creating an official definition and examples of "extenuating circumstance."
- Unofficial examples include: hurricane/natural disaster, unexpected tragedy, other events beyond the control of the private school and/or LEA.

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Equitable Services: Roll Forward Funds

- Failure to provide access of funds to private schools until late in the school year can potentially result in an "extenuating circumstance."
- Failure to provide a correct "per pupil dollar amount" to private schools can potentially result in an "extenuating circumstance."

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Equitable Services: Additional Information

Additional information regarding equitable services under the Title II, Part A program can be found in our Title II, Part A Equitable Services Technical Assistance Document.

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Equitable Services: Charter School Allocations

- Pursuant to 20 U.S.C. 8061 s. 10306, all charter schools shall receive all federal funding for which the school is otherwise eligible. Such federal funds include, but are not limited to, Title I, Title II, and IDEA funds.

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Equitable Services: Charter School Allocations

- Currently, there is no law or statute governing how charter school allocations must be determined.
- The district may determine how the formula is derived.
- Allocations must be fair and equitable.

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Equitable Services: Charter School Allocations

- Because the funds issued to the state are calculated using the census data and based on student counts, ages five to 17, through the formula required in the legislation, it is recommended that the district use student counts to determine the reimbursement allocations.

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Equitable Services: Charter School Participation

- Once allocation amounts are determined, charter schools may choose to either:
  - A reimbursement option, where the charter chooses the activities and the LEA reimburses the school
  - A participation option, where the charter "gives back" the allocation to the LEA and participates in LEA activities

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Equitable Services: Charter School Participation

- We recommend that the district and the charter school mutually decide which type of arrangement is best for services provided by the LEA, be it a reimbursement plan, LEA participation, or other means that best meets the needs of the teachers and appropriate personnel in the charter school.

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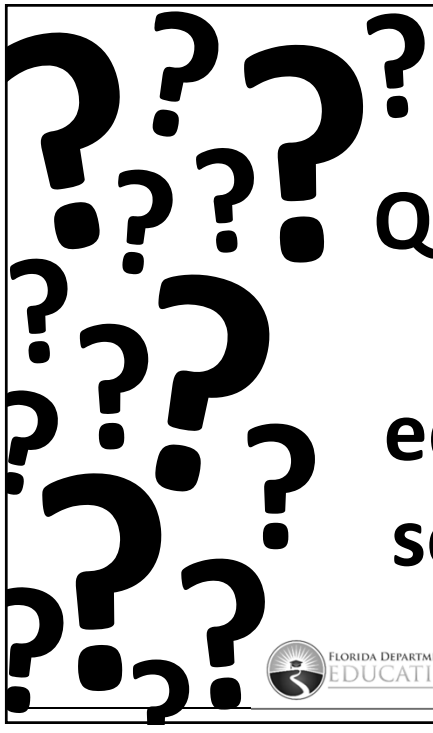

Questions about equitable services?

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The Future of Title II, Part A

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Funding Projections for Future Years

- Too early to know for sure if Title II, Part A will be funded past the 2018-19 school year.
- There were discussions that 2018-19 might not be funded, but it has been funded.
- Focus on what can be controlled.

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Measure Expenditures for Effectiveness and Impact

IF Title II, Part A funds are eliminated, LEAs may need to make tough decisions on which activities to cut and which activities to continue funding through other sources.

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Legislative Update here

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