Title III Services to Private Schools

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Florida Department of EDUCATION

Identification of Private School ELLs

Identification method is established between the LEA and private school officials

- Criteria could be responses to a home language survey followed by an assessment
- Identification process can be through the LEA or by trained private school personnel

Determining What Title III Services to Provide

- The LEA in conjunction with the private school officials determine the appropriate Title III services based on the needs of the identified ELLs in the private school
- All services must be supplemental in nature as well as secular, neutral, and non-ideological

Examples of Services

- Administration of language assessment for identification of ELLs and for evaluation of services, includes test books and teacher training
- Participation in district-sponsored professional development
- Tutoring of ELLs
- Summer school for ELLs
- Purchase of supplemental materials and supplies

Beneficiaries of Title III Services

- ELLs and/or immigrant children and youth
- Teachers of ELLs and/or immigrant children and youth
- Other educational personnel

Consultation Efforts and Documentation

- The **LEA** is responsible for initiating consultation efforts.
- Consultation must be **meaningful and ongoing.**
- Consultation should occur **before** the LEA makes any decisions that affect the opportunities of private schools to be able to participate in services.
- LEAs should contact private school officials **annually**, even if the private school officials have declined services in the past.
- Consultation can be conducted in **person, and/or through e-mails, letters, and LEA-organized meetings** that pertain to services.
- **Evidence of consultation** (e-mails, letters, attendance sheets) that document that required topics have been discussed must be maintained.

A single letter to a private school explaining the LEA's intent to apply for funds is not considered adequate consultation.

Consultation Topics

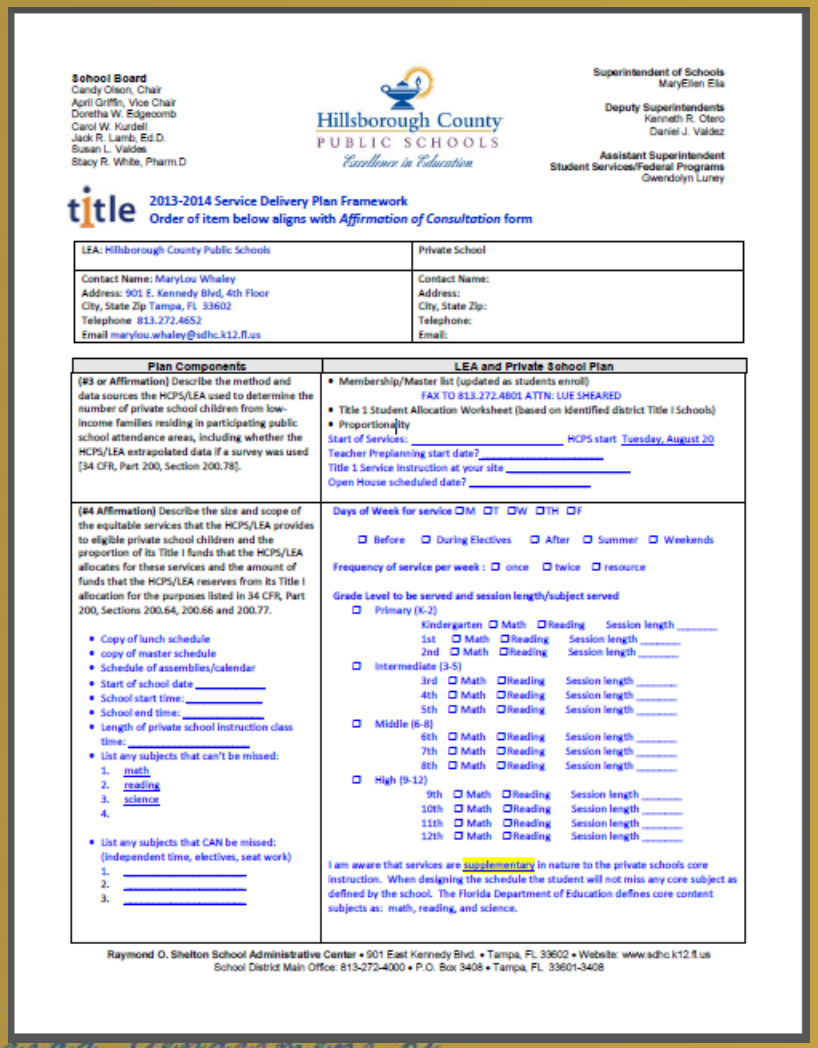
- How to identify potential ELLs;
- How to identify needs of ELLs and personnel;
- What services to offer;
- Who is providing the services;
- How and where the services will be provided;
- How the effectiveness of services will be assessed;
- What amount of funds is required to address the needs of the private school;
- The size and scope of services.

Private Schools and Title III

Orientation Meeting Fall	• Meeting is held in September to provide Private Schools a forum within which to obtain information about federal program services for their schools
Guidelines	• Private schools are provided with the Service Delivery Plan Framework detailing the relationship and responsibilities between the LEA and Private Schools
Resources	• LEA has developed a link on the district website in order to provide private schools with ongoing information, tools and resources requested during orientation/consultation
End of Year Meeting Winter/Spring	• Meetings held in January with individual Private Schools in order to effectively plan for upcoming school year

EDUCATION

Service Delivery Plan Framework



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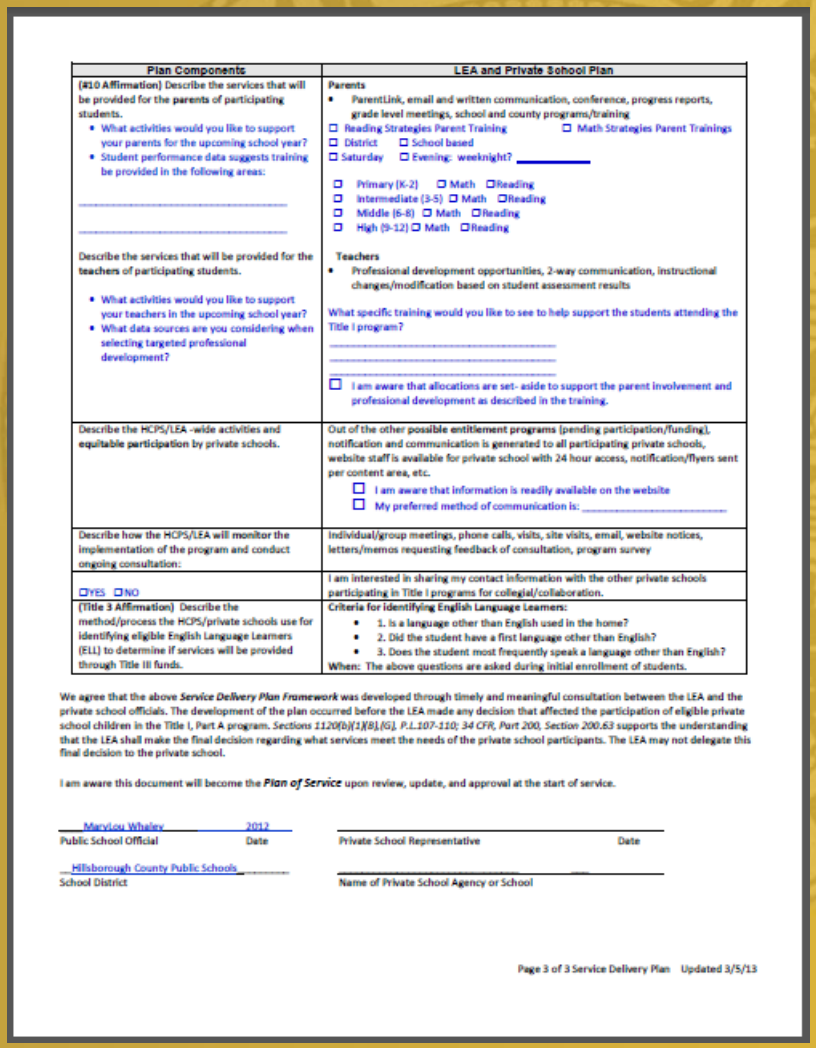
title **2013-2014 Service Delivery Plan Framework**
Order of item below aligns with *Affirmation of Consultation* form

LEA: Hillsborough County Public Schools	Private School
Contact Name: MaryLou Whaley **Address:** 901 E. Kennedy Blvd, 4th Floor **City, State Zip** Tampa, FL 33602 **Telephone** 813.272.4652 **Email** marylou.whaley@sdhc.k12.fl.us	**Contact Name:** **Address:** **City, State Zip:** **Telephone:** **Email:**

Plan Components	LEA and Private School Plan
(#3 or Affirmation) Describe the method and data sources the HCPS/LEA used to determine the number of private school children from low-income families residing in participating public school attendance areas, including whether the HCPS/LEA extrapolated data if a survey was used [34 CFR, Part 200, Section 200.78].	• Membership/Master list (updated as students enroll) FAX TO 813.272.4801 ATTN: LUE SHEARED • Title 1 Student Allocation Worksheet (based on identified district Title I Schools) • Proportionality Start of Services: _____ HCPS start Tuesday, August 20 Teacher Preplanning start date? _____ Title 1 Service Instruction at your site _____ Open House scheduled date? _____
(#4 Affirmation) Describe the size and scope of the equitable services that the HCPS/LEA provides to eligible private school children and the proportion of its Title I funds that the HCPS/LEA allocates for these services and the amount of funds that the HCPS/LEA reserves from its Title I allocation for the purposes listed in 34 CFR, Part 200, Sections 200.64, 200.66 and 200.77. • Copy of lunch schedule • copy of master schedule • Schedule of assemblies/calendar • Start of school date _____ • School start time: _____ • School end time: _____ • Length of private school instruction class time: _____ • List any subjects that can't be missed: 1. math 2. reading 3. science 4. • List any subjects that CAN be missed: (independent time, electives, seat work) 1. _____ 2. _____ 3. _____	Days of Week for service ☐M ☐T ☐W ☐TH ☐F ☐ Before ☐ During Electives ☐ After ☐ Summer ☐ Weekends Frequency of service per week : ☐ once ☐ twice ☐ resource Grade Level to be served and session length/subject served ☐ Primary (K-2) Kindergarten ☐ Math ☐Reading Session length _____ 1st ☐ Math ☐Reading Session length _____ 2nd ☐ Math ☐Reading Session length _____ ☐ Intermediate (3-5) 3rd ☐ Math ☐Reading Session length _____ 4th ☐ Math ☐Reading Session length _____ 5th ☐ Math ☐Reading Session length _____ ☐ Middle (6-8) 6th ☐ Math ☐Reading Session length _____ 7th ☐ Math ☐Reading Session length _____ 8th ☐ Math ☐Reading Session length _____ ☐ High (9-12) 9th ☐ Math ☐Reading Session length _____ 10th ☐ Math ☐Reading Session length _____ 11th ☐ Math ☐Reading Session length _____ 12th ☐ Math ☐Reading Session length _____ I am aware that services are supplementary in nature to the private schools core instruction. When designing the schedule the student will not miss any core subject as defined by the school. The Florida Department of Education defines core content subjects as: math, reading, and science.

Raymond O. Shelton School Administrative Center • 901 East Kennedy Blvd. • Tampa, FL 33602 • Website: www.sdhc.k12.fl.us
School District Main Office: 813-272-4000 • P.O. Box 3408 • Tampa, FL 33601-3408



Plan Components	LEA and Private School Plan
(#10 Affirmation) Describe the services that will be provided for the **parents** of participating students. • What activities would you like to support your parents for the upcoming school year? • Student performance data suggests training be provided in the following areas: _____ _____ Describe the services that will be provided for the **teachers** of participating students. • What activities would you like to support your teachers in the upcoming school year? • What data sources are you considering when selecting targeted professional development?	**Parents** • ParentLink, email and written communication, conference, progress reports, grade level meetings, school and county programs/training ☐ Reading Strategies Parent Training ☐ Math Strategies Parent Trainings ☐ District ☐ School based ☐ Saturday ☐ Evening: weeknight? _____ ☐ Primary (K-2) ☐ Math ☐Reading ☐ Intermediate (3-5) ☐ Math ☐Reading ☐ Middle (6-8) ☐ Math ☐Reading ☐ High (9-12) ☐ Math ☐Reading **Teachers** • Professional development opportunities, 2-way communication, instructional changes/modification based on student assessment results What specific training would you like to see to help support the students attending the Title I program? _____ _____ ☐ I am aware that allocations are set- aside to support the parent involvement and professional development as described in the training.
Describe the HCPS/LEA -wide activities and **equitable participation** by private schools.	Out of the other **possible entitlement programs** (pending participation/funding), notification and communication is generated to all participating private schools, website staff is available for private school with 24 hour access, notification/flyers sent per content area, etc. ☐ I am aware that information is readily available on the website ☐ My preferred method of communication is: _____
Describe how the HCPS/LEA will monitor the implementation of the program and conduct ongoing consultation:	Individual/group meetings, phone calls, visits, site visits, email, website notices, letters/memos requesting feedback of consultation, program survey
☐YES ☐NO	I am interested in sharing my contact information with the other private schools participating in Title I programs for collegial/collaboration.
(Title 3 Affirmation) Describe the method/process the HCPS/private schools use for identifying eligible English Language Learners (ELL) to determine if services will be provided through Title III funds.	**Criteria for identifying English Language Learners:** • 1. Is a language other than English used in the home? • 2. Did the student have a first language other than English? • 3. Does the student most frequently speak a language other than English? **When:** The above questions are asked during initial enrollment of students.

We agree that the above ***Service Delivery Plan Framework*** was developed through timely and meaningful consultation between the LEA and the private school officials. The development of the plan occurred before the LEA made any decision that affected the participation of eligible private school children in the Title I, Part A program. *Sections 1120(b)(1)(B),(G), P.L.107-110; 34 CFR, Part 200, Section 200.63* supports the understanding that the LEA shall make the final decision regarding what services meet the needs of the private school participants. The LEA may not delegate this final decision to the private school.

I am aware this document will become the ***Plan of Service*** upon review, update, and approval at the start of service.

MaryLou Whaley 2012
Public School Official Date

_____
Private School Representative Date

Hillsborough County Public Schools
School District

_____
Name of Private School Agency or School

Florida Department of EDUCATION

Portal for Private Schools

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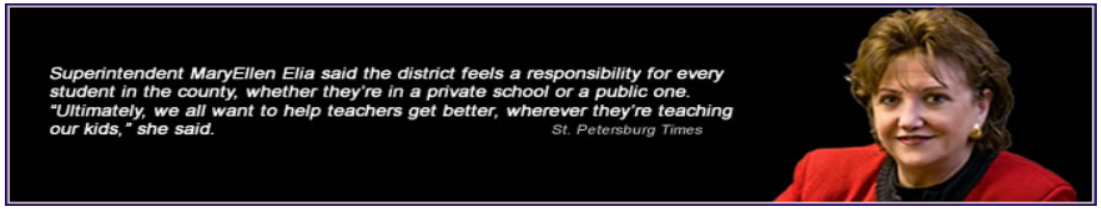
PRIVATE SCHOOLS

Federally Funded Programs for Students, Teachers and Parents

Welcome Private Schools | Opportunities for Private Schools | Important Dates | Contacts & Resources | Professional Development | Prof. Dev. Services Request | Forms, Docs & Presentations | Budget / Inventory Request

Welcome to the school district's web site for private schools. Out intention is to make sure that information is accessible, meaningful, and timely. Hillsborough County Public Schools provides assistance to private school students, teachers, and other educational personnel. These services are considered assistance to students and teachers rather than to the private schools themselves.



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ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)
The Hillsborough County Public Schools Division of Student Services and Federal Programs provides services from various federal grants to public and private schools meeting specific criteria for the 2013-2014 school year, if funding is available. Private school students, their parents and their teachers may receive benefits, services and materials from these programs. Private schools do not receive direct funding from these programs. Hillsborough County Public Schools always maintains control of the funds. This program is part of the Elementary and Secondary Education Act (ESEA), which includes:

- Title I, Part A – Improving Basic Programs Operated by LEAs/district
- Title X, Part C – Education of Homeless Children and Youth Project
- Title I, Part C – Migrant Education
- Title II, Part A – Preparing, Training and Recruiting High Quality Teachers and Principals
- Title II, Part B – Mathematics and Science Partnerships (University of Tampa)
- Title III, Part A – Language Instruction for Limited English Proficient and Immigrant Students
- Title IV, Part B – 21st Century Community Learning Centers
- Carl D. Perkins Grant
- School Leadership Program

Note: Some of the programs listed above are discretionary/ competitive programs, and Hillsborough County Public Schools may not necessarily participate in them.

Marshall, Tom. "Hillsborough Schools and Teachers' Union Join Hands with Florida voucher advocates to train private school teachers." St. Petersburg Times 13 Aug. 2009. <http://www.tampabay.com/news/education/k12/hillsborough-schools-and-teachers-union-join-hands-with-florida-voucher/1027255>

Division of Student Services & Federal Programs

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